



Relocate in confidence

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During a relocation project it is paramount to understand the status of a company's assets. From what there is, to where it is at any given time. The most recent addition to our IT relocation service is the installation of remote satellite surveillance devices throughout our transportation fleet. This state of the art equipment means that we can monitor the location and proximity of our projects throughout their relocation.

Relocom Ltd specialise in IT infrastructure relocation. We are *the* experts in this niche, yet crucial market area. This innovative inclusion allows the Relocom project management team to monitor our fleet at all times, depict estimated times for arrival and update work schedules constantly to allow for traffic issues and other possible delays.

This recent addition to the Relocom package is not the first ground-breaking asset management tool at our disposal. For a number of years we have pioneered the use of an in-house technology process for managing asset relocations. Using barcode readers, each item is recorded on a database, unique to each organisation. The database can be accessed electronically or on paper.

Developed by Relocom, through our experience in the field, this innovative process simplifies and allows for accurate data capture during the audit period. Data is then plainly presented using a catalogue methodology for ease of navigation and ongoing usage by their clients. The package is also offered at a fixed project fee, but without the normal high ongoing software licensing costs.

The apparatus and software employed for this process enables Relocom teams to register each item, both IT specific and general to the environment, considering a multitude of variables.



These include:

A company's server equipment is the lifeblood of the organisation. Housing intricate internal IT infrastructure, historic data and countless other elements that maintain an organisation. Should a server be inaccurately relocated, this valuable necessity could be lost forever.

- specific location of the item
- reliance's of each item
- who the item is for
- how each item should be set up i.e. left/
right handed use
- whether the item is owed or leased
- condition of the item and alternative
recommendations.

Of course, servers are not the only item to consider during relocation there are also a plethora of other items that need careful consideration and manoeuvring, including; PC's, monitors, printers, faxes, scanners, telecommunications equipment, network connections, cabling, connectors, desks, chairs, files, cabinets and many more items associated with every individual user being relocated. Relocom will undertake the entire relocation project, treating each item with the same care and attention that is required of such delicate equipment.

For further information and a demo, please visit the Relocom website: www.relocom.co.uk

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